



# **JOINT CONSTITUTION AND BY-LAW OF THE INLAND UNIT OF THE CALIFORNIA BASEBALL UMPIRES ASSOCIATION**

## **ARTICLE I NAME**

- 1.1 NAME OF ORGANIZATION** This association shall be known as the INLAND BASEBALL UMPIRES ASSOCIATION (IBUA) here in after referred to as THE ASSOCIATION, which is a unit of the CALIFORNIA BASEBALL UMPIRES ASSOCIATION, INC.
- 1.2 PRINCIPAL OFFICE** The Board of Directors shall fix the location of the principal office of the Association.

## **ARTICLE II OBJECTIVES**

- 2.1 OBJECTIVES OF ORGANIZATION** The objectives of this association shall be:
- a. Provide member a high quality instructional program in the training, preparation and development of Baseball umpires, which will cover the rules of the game of high school and college baseball.
  - b. To promote the advancement of amateur baseball in the Inland Empire by encouraging the spirit of clean sportsmanship and loyalty among the institutions, spectators, players, coaches and officials.
  - c. To promote good fellowship among its members and to provide benevolent assistance in extraordinary cases within the membership.
  - d. To provide a liaison with the C.I.F. Commissioner relative to the eligibility and improvement of its members.
  - e. To promote honesty, discipline, and teamwork between players, coaches, officials and school administrators.

## **ARTICLE III MEMBERSHIP**

- 3.1 Eligibility** Membership in the Association shall be available to any person eighteen (18) years of age or older, provided he/she fulfills the obligations of the membership. The Association will not discriminate or deny membership based on an individual's race, color, creed, religion, gender, national origin, sexual orientation or condition of disability.

**3.2 CLASSIFICATION AND PRIVILEGES** The association shall have three (3) classifications of membership. All members shall be classified by the Board of Directors as **Active Qualified** (in good standing), **Inactive**, or **Suspended**.

- a. An **Active Qualified** member is one who attends the required number of meetings, achieves at least the minimum grade in qualifying exam, takes the remaining required exams and meets the financial obligations imposed by the Association. He/she shall have the right to vote, to hold office, and enjoy full privileges of membership.
- b. An **Inactive** member is one whose name is retained upon the membership roll but who is unable, for some reason to participate in the activities of the organization. Such status requires a majority vote membership present upon recommendation of the Board of Directors. An inactive member pays no Association membership dues and cannot receive game assignments.
- c. A **Suspended** member is one who by action of the Board of Directors has been temporarily placed in a non-qualified status pending Board of Directors review. During this period of suspension, the member may not vote, fulfill, or receive any game assignments.
- d. **Transfers from other Associations will be evaluated by the Board of Directors as to the umpire's experience and previous classification in the organization from which they transferred. A letter of recommendation from the organization, which includes level of competency, experience and skill level, is recommended in order to assist in the evaluation process.**

**3.3 APPLICATION (New Members)** Individuals seeking membership in the Association shall file a written application with the Board of Directors together with the prescribed dues, and assignor fees as set by the Board of Directors. The application shall include, but not be limited to the following:

- a. A pledge that the individual will abide by the Joint Constitution and By-Laws of the Association.
- b. A pledge that the individual will support, to the best of his ability, the objectives of the Association.
- c. The submission of the prescribed dues (dues include registration within an approved organization that is selected by the Board of Directors for insurance) and assignor fees with the application.
- d. Name, address, social security number (Assignor only), and phone number of the individual.

**3.4 CONTINUED MEMBERSHIP** All members who seek to continue membership in the Association shall file a written application with the Board of Directors together with the prescribed dues, and assignor fees as set by the Board of Directors.

- a. The application for continued membership shall be of the same structure as in Section 3.03.
- b. The Board of Directors shall set the date that the application for continued membership shall be due.

**3.5 FORFEITURE OF MEMBERSHIP** Membership may be forfeited for

unprofessional conduct, failure to pay Association Dues, Fines, or Assessments and other acts detrimental to the welfare of the Association or the game of baseball.

- a. If a member misses two (2) assignments without valid verification, said member is in jeopardy of losing all remaining assignments and may be classified as Suspended for the remainder of the baseball season.
- b. Any member reporting to an assignment in a condition unable to perform the duties as an umpire may be indefinitely suspended by a majority vote of the Board of Directors from this Association until such a time as he is reinstated by a majority vote of the Board of Directors. Such request for removal from the suspension list must be submitted to the President in writing.
- c. If a member misses two (2) meetings without Board of Directors approval, they are in jeopardy of being classified as Suspended for the remainder of the baseball season and the loss of remaining assignments.
- d. Such forfeiture of membership shall require the majority approval by the Board of Directors.

**3.6 REINSTATEMENT** Reinstatement shall be initiated by the written application of the person seeking reinstatement.

- a. Reinstatement shall require the majority approval of the Board of Directors.

## **ARTICLE IV FINES**

**4.1 ANNUAL DUES** The Board of Directors shall establish the annual dues to be paid by the membership of the association.

**4.2 LATE FEE** If a member files his application for continued membership in the association after the date set by the Board of Directors; the member shall pay a late fee as determined by the Board of Directors.

## **ARTICLE V ASSIGNOR FEES**

**5.1 ASSIGNGORE FEES** All members shall pay an assignor fee. The Board of Directors shall approve the Assignor Fee to be paid by the membership of the Association. See Article XVI, 16.04

**5.2 CANCELLATION FEES** If a member, after acceptance of a schedule of game assignments given by the Assignor, cancels an accepted assignment, they shall pay to the Assignor a cancellation fee:

- a. The Cancellation Fee shall be approved by the Board of Directors.
- b. Members of the United States military (Active, Reserve or Retired) who are voluntarily or involuntarily called to active duty and Members of the National Guard (Active or Military Guard Reserve) who are voluntarily or involuntarily, federally activated or state activated for emergencies shall be exempt from being fined for canceling a previously accepted assignment. In addition, members who

miss a general membership meeting because of military duty will be considered to have been authorized to miss such meeting. This exclusion shall also apply to members of the United States Coast Guard and Public Health Service. The members will provide a copy of the activation orders if possible to the assignor if time permits. In addition, members of the active service shall be exempt if they must cancel assignments if they receive valid Change of Station orders during the normal season.

- c. Members who receive a Notice to Serve (Jury Summons) on a court jury will be exempt from a fine for canceling a previously accepted assignment if notice is given to the assignor with twenty-four hours (24 hours) of receipt of such notice. If the assignment has been re-assigned and the member is released from serving on a jury, he shall notify the assignor who will make every attempt to replace the previous assignment. The member will provide a copy of the Jury Summons within a reasonable amount of time to the assignor.

## **ARTICLE VI**

### **FINES**

#### **6.1.1 FINES** The Association shall have two (2) classifications of fines: **Missed Assignment**, and **Switching Assignment**.

- a. Upon recommendation of the Board of Directors if a member misses an assigned game the Association shall assess a fine equal to the full amount of the “game fee”.
- b. If a member assigns his own replacement to an assigned game, or switches assigned games with another member without the consent of the Assignor the Association shall assess a fine of one game fee per game assigned or, as determined by the Board of Directors.

#### **6.2 TIME OF PAYMENT OF FINES** All fines are payable within seven (7) days of the member receiving written notification from the Board of Directors.

- a. All fines shall be paid to the Secretary/Treasurer. Checks of money orders are to be made out to the Inland Baseball Umpires Association. (I.B.U.A.)
- b. Failure to pay a fine within the allowed time shall result in:
  - 1. member being classified as *Suspended*
  - 2. forfeiture of remaining assignments
  - 3. member being removed from the Association as outlined in Article III, Section 3.5
- c. The above actions shall be approved by the Board of Directors.

#### **6.3 APPEAL OF FINES** A member may appeal may appeal to the Ethics Committee any assessment of a fine in writing within thirty (30) days of receiving notification by the Board of Directors. While Ethics Committee is considering the appeal the fine assessed is still to be paid within rules established under Time of Payment of Fines 6.2.

#### **6.4 DISTRIBUTION OF FINES** The Board of Directors shall accept written requests from the members that feel they have a legitimate claim for expenses based on the outlined offenses.

- a. The Board of Directors shall make a determination as to the legitimacy of the claim and the appropriate compensation from the fines for missed assignments, switched games, and Assignor fines as listed in the sections 5.1, 5.2, and 6.1.1.
- b. All remaining monies from fines shall go the general fund of the association.

## **ARTICLE VII MEETINGS OF MEMBERS**

**7.1 GENERAL MEMBERSHIP MEETINGS** The number of meetings, time, and place of meetings shall be determined by the Board of Directors.

- a. Regularly scheduled general membership meetings will be held in one group.

**7.2 NOTICE OF MEETINGS** Prior to the first meeting the membership shall be advised and given written notice by the Secretary/Treasurer of the date, time and place of the first scheduled general membership meeting.

- a. Attendance of all the members at the first scheduled meeting will serve as acceptance of notice for all future regularly scheduled general membership meetings.

**7.3 SPECIAL MEETINGS** Special meetings are those called for any special purpose. The membership shall be advised in writing or by announcement at a regular meeting with at least a week's notice.

## **ARTICLE VIII QUORUM**

**8.1 QUORUM AT MEETINGS** A quorum shall be required to conduct business at any time regularly scheduled general meetings and/or Board of Director meetings.

- a. A quorum shall consist of fifty percent (50%) plus one (1) person present in person for general membership meetings or Board of Directors meetings.
- b. The Secretary/Treasurer shall announce the number of current members of the Association and their classification to determine if the members present represent a quorum.
- c. If a quorum is met, all business transacted by the Board of Directors shall be deemed approved by the membership.

## **ARTICLE IX VOTING AND PROXIES**

**9.1 VOTING AND PROXIES** Each Active Qualified member shall be entitled to one vote on each matter in person. No proxies shall be allowed.

- a. All votes taken at a general meeting may be either by show of hands or secret written ballot as deemed necessary by the Board of Directors.
- b. All actions needing the vote of the membership will require a simple majority vote of the members present unless otherwise required by this Joint Constitution and By-Laws.

## **ARTICLE X**

### **BOARD OF DIRECTORS AND OFFICERS**

- 10.1 QUALIFICATIONS** All members of the Board of Directors shall be Active Qualified members during the term of their office.
- 10.2 NUMBER** The Board of Directors shall consist of **Eight (8)** members in good standing.
- a. The Board of Directors shall be composed of the President, Vice-President, Secretary/Treasurer, **Two (2)** Member at Large, two (2) Representatives (**Alphabetically A-L & M-Z**) and the Instructional Coordinator.
  - b. A member of the Board of Directors shall not be the Assignor.
  - c. A member of the Board of Directors shall not hold more than one position. (i.e.: area representative and President)
- 10.3 CLASSIFICATION** There shall be one (1) class of membership on the Board of Directors.
- 10.4 VOTING AND PROXIES** All voting members of the Board of Directors have the right to one vote in person on all matters. No proxies are allowed.
- 10.5 REMOVAL OF DIRECTORS** Any member of the Board of Directors who does not meet the standards of the association may be removed at any time by a three quarters (3/4) vote of the Board of Directors, or two thirds (2/3) of the general membership.
- 10.6 VACANCIES** Vacancies on the Board of Directors shall be filled by a special election of the membership to be held at the next regularly scheduled general membership meeting.
- a. The **Board Member** so elected shall fill out the unexpired portion of the term of the office.
  - b. If a vacancy should occur **during the off-season then it is the responsibility of the Board of Directors to fill the vacancy. Such vacancy requires two-thirds vote approval by the Board. The new Board Member(s) must be approved at the first regularly scheduled membership meeting by a majority vote.**

The Board of Directors may appoint a member in good standing on an interim basis to the vacant position until a special election can be conducted. This interim appointment can be used for quorum purposes but will not have any voting rights on the Board of Directors.

- 10.7 POWERS** The Board of Directors shall exercise general supervision of the officers and committees of the Association. They shall consider the questions affecting the Association

and shall submit their recommendations to the Association declare any office vacant and shall call for an election to fill such vacancy as described in 10.5 above.

- a. The Board of Directors may also authorize payment for services provided by members of the Association.
- b. Any decision of the Board of Directors may be reversed by a two-thirds (2/3) vote of the Active Qualified members voting at any general meeting subsequent to a written notice having been given to the Board of Directors and the membership of the Association.

## **ARTICLE XI DUTIES OF THE BOARD OF DIRECTORS**

- 11.1 PRESIDENT** The President shall preside over all meetings of the Association and the Board of Directors, call special meetings and execute The Will of the Association. He shall ask that this Joint Constitution and By-Laws be revised as needed. He shall formally suspend and otherwise notify appealing members of the Board of Directors decisions.
- a. President position is voted on by Active Qualified members every 2 years unless a vacancy occurs at which time the Vice President serves out the remaining term.
  - b. **The President only votes to break a tie.**
- 11.2 VICE-PRESIDENT** The Vice-President shall serve in the place of the President in the event of the latter's absence, inability or disqualification. He shall be the Chairman of all committees. He shall receive all nominations for election to the Board of Directors. He shall also have the additional duty of sergeant at arms. **The Vice-President position is voted on by Active Qualified members every 2 years (even years) unless a vacancy occurs at which time a special election will be held to serve out the remaining term.**
- 11.3 SECRETARY/TREASURER** The Secretary/Treasurer shall keep a record of the business transacted by the Association, give notice of all meetings, maintain a current roster, deposit or hold, in trust, all funds (Association dues, late fines, etc.) remitted to him in behalf of the Association, accounting for them annually and at any other time upon demand of the Board of Directors or written request of a member. **The Secretary/Treasure position is voted on by Active Qualified members every 2 years (odd years) unless a vacancy occurs at which time a special election will be held to serve out the remaining term.**
- 11.4 MEMBER AT LARGE (2)** The Member at Large positions shall be the Co-Chairman of the Banquet Committee and shall assist the Instructional Coordinator (IC) in coordinating scheduled activities of the IC. **The Member At Large position is voted on by Active Qualified members every 2 years (One on even years/One on odd years) unless a vacancy occurs at which time a special election will be held to serve out the remaining term.**
- 11.5 REPRESENTATIVES (2)** The representatives shall be at-large members of the Board of Directors representing **our members alphabetically** respectively. The **Representative**

position is voted on by Active Qualified members every 2 years (**A-L on odd years & M-Z on even years**) unless a vacancy occurs at which time a special election will be held to serve out the remaining term.

- 11.6 INSTRUCTIONAL COORDINATOR** The instructional coordinator shall organize, present and conduct the instructional program of the Association, have jurisdiction over the interpretations of rules, have authority to determine the type or types of mechanics of officiating to be used by the Association and establish and conduct tests for qualifying members. They are responsible for all instruction for the Association. They have the authority to appoint assistant instructional instructors as approved by the Board of Directors. They shall submit dates and instructional programs to the Board of Directors for approval.
- a. The Board of Directors shall determine any specific qualifications needed to be the Instructional Coordinator.
  - b. The Instructional Coordinator may be removed from office during his term by two-thirds (2/3) vote of the Board of Directors.
  - c. **The Instructional Coordinator position is voted on by Active Qualified members every 2 years (odd years) unless a vacancy occurs at which time a special election will be held to serve out the remaining term.**

## **ARTICLE XII VOTED ITEMS**

- 12.01 VOTED ITEMS** All items in this Joint Constitution and By-Laws that are voted on shall be in written form.

## **ARTICLE XIII ELECTION OF MEMBERS OF THE BOARD OF DIRECTORS**

- 13.1 TERM OF OFFICE** Each member of the Board of Directors shall be elected to serve a two (2) year term of office.
- a. The term of office shall begin on July 1st and end on June 30th of the next designated year.
- 13.2 ELECTION SCHEDULE** The election for members of the Board of Directors shall be held at a regularly scheduled general membership meeting.
- 13.3 NOMINATIONS** On the date of the election, at the general membership meeting, nominations shall be received by the Vice-President from the floor.
- a. Nominations may be turned in prior to this to the Vice-President.
- 13.4 MAJORITY VOTE** All members of the Board of Directors shall be elected by a simple majority of Active Qualified members present, voting in person.



**ARTICLE IVX**  
**COMMITTEES OF THE BOARD OF DIRECTORS**

- 14.1 MEMBERSHIP** All committees of the Board of Directors shall have three (3) or more members.
- a. All members of the committees shall be appointed by the Chairman
  - b. Members of the Association may serve on more than one committee.
  - c. All committee members shall be Active Qualified members of the Association.
- 14.2 CHAIRMANSHIP** The Vice-President shall be the chairman of all committees with the exception of the Banquet Committee which shall be chaired by the Member at Large when position takes effect in 2020.
- 14.3 STANDING COMMITTEES** There shall be six (6) standing committees. They shall be the Ethics Committee, Finance Committee, Welfare Committee, Banquet Committee, Instructional Committee and Grievance Committee.
- 14.4 ETHICS COMMITTEE** This committee shall be responsible for determining whether a member has engaged in unprofessional conduct or has acted in a manner detrimental to the welfare and purposes of the Association. This committee shall review missed assignments and determine if the member shall be fined under Article VI, 6.1
- 14.5 FINANCE COMMITTEE** The President may request a Finance Committee be named to assist the Secretary/Treasurer in his duties or to perform a financial audit as deemed necessary by the Board of Directors.
- 14.6 WELFARE COMMITTEE** This committee shall investigate members requiring benevolent assistance, contact sick members and convey the Association's respects, and recommend to the Association the disbursement of funds for any of the above mentioned purposes.
- 14.7 BANQUET COMMITTEE** This committee shall have jurisdiction over all matters pertaining to the banquet.
- 14.8 INSTRUCTIONAL COMMITTEE** This committee shall plan and direct the instructional course for the Association to be carried out by the Instructional Coordinator.
- 14.9 GRIEVANCE COMMITTEE** This committee will consist of the Vice-President (Chairman) along with two (2) Board Members plus three (3) at large members to handle any and all complaints within this organization.
- a. All grievances/complaints must be submitted in writing to the Board of Directors.

**ARTICLE XV**  
**SPECIAL COMMITTEES**

- 15.1 SPECIAL COMMITTEES** The President shall create any committees as deemed necessary by the Association to assist in the running of the Association's business.
- a. The membership and Chairmanship of Special Committees shall be the same as described in Article XIV.

## **ARTICLE XVI ASSIGNOR**

- 16.1 SELECTION PROCESS** The Board of Directors shall appoint an Assignor for a minimum term of three (3) years. To be the Assignor a person must have been a member for at least five (5) years of this Association, and remain an Active Qualified member during his term as Assignor.
- a. The Board of Directors shall solicit written proposals which will include cost for services provided from qualified members to provide services to the Association as described below in 16.4.
  - b. The Board of Directors will review all proposals and if necessary request additional information, including a personal interview.
  - c. The Assignor is an independent contractor.
  - d. The Assignor will be appointed by the sitting Board of Directors after June 30 following the expiration of the Assignors' 3 year term. Should the Assignor be removed from the position or resign before completing their 3 year term the Board of Directors will convene at the earliest possible date and select a new Assignor following 16.1 Selection Process (a) and (b).
- 16.2 REMOVAL** The Assignor may be removed from office during his term by a two-thirds (2/3) vote of the Board of Directors.
- 16.3 DUTIES** The assignor is responsible for receiving the schedules of all CIF member schools in the area participating in baseball and assigning Active Qualified members to those games.
- a. The Assignor shall also take away all assignments already given them and/or no longer assign additional games to any Member that has been Suspended. He shall do this immediately upon notification by the President following proper Board of Directors recommendation. He will also notify the member involved.
  - b. The Assignor shall keep records as regarding: No-Shows, changes by schools after assigning, all members assigned, and any other reports or records as needed by and requested by the Board of Directors.
  - c. The Assignor shall attend all Board of Directors meetings or as requested by the Board of Directors.
- 16.4 PAYMENT FOR SERVICES** The Assignor shall receive a fee as approved by the Board of Directors.
- a. This fee shall be paid by the individual members of the Association directly to the
  - b. Assignor prior to the assignment of games.

## **ARTICLE XVII**

## PARLIAMENTARY AUTHORITY

- 17.01 RULES OF ORDER** The rules contained in Robert's Rules of Order, Newly Revised, shall govern the Association in all cases in which they are applicable and not in conflict with this Joint Constitution and By-Laws.

### ARTICLE XVIII MISCELLANEOUS

- 18.1 CONSTRUCTION AND DEFINITIONS** Unless the context requires otherwise, the general provisions, rules of construction and definitions in California General Corporation Law shall govern the construction of these By-Laws. Without limiting the generality of this provision, the singular number includes the plural, the plural number includes the singular, and the use of any gender, be it masculine, feminine or neuter, shall include all the genders.
- 18.2 AMENDMENTS** This Joint Constitution and By-Laws may be amended at any regular scheduled general membership meeting of the Association by a two-thirds (2/3) of the Active Qualified members present (written secret ballot), provided such proposed amendments have been read or electronically published at the preceding regular scheduled general membership meeting. For clarification, electronically published means by web site or email to ~~you~~ last known email address.
- 18.3 ELASTIC CLAUSE** Any item not covered by this Joint Constitution and By-Laws shall come under the authority of the Board of Directors.

Amended April 12, 2010

Amended March 3, 2014

Amended April 11, 2016

Amended March 2, 2020